



The Hebe Haven Yacht Club Limited 白沙灣遊艇會
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Occupational Safety and Health Policy

Hebe Haven Yacht Club (the **Club**) views safety and health as a part of every employee's duty and responsibility when carrying out any activity on or off the premises whether by full time or part time employees, by its contractors, by its suppliers or by its members, their guests and their service providers.

The Club is committed to:

- a. Providing a safe and healthy working environment for its employees, sub-contractors and its members, their guests and their service providers.
- b. Developing integrated systems of work that have safety as a core element.
- c. Minimizing and avoiding potential hazards arising from workplaces via continual improvement in the system of work. Continual improvement will be monitored by various statistics and periodic safety audits.
- d. Complying with applicable Occupational Health and Safety legislation and other subscribed requirements and to make this policy available for public inspection.
- e. Providing training to employees to enhance safety awareness and competency to carry out their duties and responsibilities with the objective of achieving zero accidents.
- f. Ensuring that all employees understand this policy.
- g. Investigating all accidents to ensure causes are identified and remedial/improvement actions are proposed and implemented to prevent recurrence.
- h. Developing and implementing a rehabilitation policy.
- i. Providing adequate and appropriate resources to implement this policy.

To ensure its appropriateness and applicability this policy shall be reviewed annually or as required (e.g. if there is a major change in the Club's operation).

The General Manager shall monitor this policy to ensure that is implemented.

Paul Arkwright
Vice Commodore





職業安全健康政策

白沙灣遊艇會（本會）認為，在其全職或兼職僱員、承辦商、供應商，或其會員、他們的賓客和他們的服務供應商於本會處所內、外進行任何活動時，每一名僱員都有責任和義務確保自身的安全與健康。

本會承諾：

- (a) 為其僱員，承辦商，分判商，及其會員、他們的嘉賓和他們的服務供應商提供一個安全健康的工作環境。
- (b) 建立以安全為重心的綜合工作系統。
- (c) 持續改良工作系統，以盡量減少甚至避免在工作場所出現隱憂。各種不同的統計和定期的安全審核將用以監察這項工作的成效。
- (d) 遵守適用的職業安全及健康法例和其他相關的要求，並公開本政策給公眾查閱。
- (e) 為僱員提供培訓，提高他們在履行職責時的安全意識和能力，務求做到零意外。
- (f) 確保所有僱員了解本政策。
- (g) 調查所有意外，確保能找出原因，以及建議和採取補救/改善措施，防止意外重複發生。
- (h) 制訂及執行康復政策。
- (i) 提供充足和適當的資源以執行本政策。

本政策將每年或按要求（例如：本會的營運出現重大的改變）進行檢討以確保本政策與時並進。

本會總經理定時監察本政策，以確保其順利執行。

白沙灣遊艇會副會長

Paul Arkwright

2021年11月3日



此為英文版的中譯本。如中、英文版有任何抵觸或不相符之處，應以英文版為準。